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Cambridge, MN 55008-5704
Fax 763.433.1841



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11200 Mississippi Blvd NW
Coon Rapids, MN 55433-2547
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763.433.1400

MnSCU TRANSCRIPT RETRIEVAL FORM

Official Transcripts from other MnSCU Institutions
(No charge for colleges/universities listed below)

DATE: _____ STUDENT ID: _____

NAME: _____
Last Name First Name Middle Name Former Name

Address: _____
Address City State ZIP

Phone: _____
Home Cell

STUDENT SIGNATURE (required) _____

Due to the family Rights & Privacy Act of 1974, student signature is required for release of transcript.

Effective November 5, 2009, if you have attended or are currently attending one or more Minnesota State Colleges and Universities (MnSCU), your official transcripts can be electronically retrieved by all MnSCU, including Anoka Ramsey Community College (ARCC). Please check the list below to see if your college/university is on this list. If you want your ARCC transcript sent to another MnSCU institution, please contact the other institution to find out what their procedure is for them to retrieve your ARCC transcript.

Please retrieve my records from the following MnSCU institutions:
(please circle all that apply)

Alexandria Technical College
Anoka Technical College
Bemidji State University
Central Lakes College
Century College
Dakota County Technical College
Fond du Lac Tribal & Community College
Hennepin Technical College
Inver Hills Community College
Itasca Community College
Lake Superior College
Mesabi Range Community & Technical College
Metropolitan State University
Minneapolis Community & Technical College
MN State College Southeast Technical College
MN State Community & Technical College
MN State University, Mankato
MN State University, Moorhead
MN West Community & Technical College

Normandale Community College
North Hennepin Community College
Northland Community & Technical College
Northwest Technical College
Pine Technical College
Rainy River Community College
Ridgewater College
Riverland Community College
Rochester Community & Technical College
St Cloud State University
St Cloud Technical College
St Paul College
South Central College
Southwest Minnesota State University
Vermilion Community College
Winona State University

Important: ARCC and other MnSCU institutions will not be able to electronically retrieve your MnSCU transcript(s) if you have holds on your records [including, but not limited to unpaid balance(s)]. It is your responsibility to ensure that your records are free of holds in order to electronically retrieve your transcript(s).

You must notify the ARCC Records Transfer Office at transfer.records@anokaramsey.edu when your transcripts have been cleared for retrieval.

Note: You must notify ARCC Records/Transfer Office by e-mail at transfer.records@anokaramsey.edu when your courses currently in progress have been completed, in order for Anoka-Ramsey to update your transfer credits on your academic record.