

Steps to Enroll



1. Apply

Complete college admission form, sign and submit along with a \$20 non-refundable fee—watch the mail for a letter containing your Student Tech ID and PIN numbers.

Students intending to earn a degree, certificate or Minnesota Transfer Curriculum (MnTC) from Anoka-Ramsey Community College must also request official transcripts to be sent to the Records & Registration Office. Official or unofficial transcripts may be used to demonstrate prerequisite course work.



2. Take Placement Tests

To ensure academic success, new students at Anoka-Ramsey Community College are required to take placement tests. Test results are used to determine the appropriate course placement. Placement tests are offered on a regular basis throughout the year and the first set of tests are free.



3. Attend Orientation

Orientation introduces you to important information about Anoka-Ramsey Community College. After completing an orientation, you will be able to register for courses. New students registering for eight or more credits are required to complete orientation. Orientation can be completed online or on-campus.

How to Sign-up for Placement Testing & Orientation

- View available dates and sign up instantly at www.AnokaRamsey.edu
- If you do not have web access, call to sign up at:
Cambridge 763.433.1840
Coon Rapids 763.433.1240



4. Register for Classes

Review course schedule and select classes. Course schedule and registration is available online at www.AnokaRamsey.edu.

Selective Admissions

Degree career programs at ARCC require a separate application process. You may visit our website at www.anokaramsey.edu/Academics/department.cfm to print applications, or stop in our counseling and advising area to receive career program applications. Below is a list of degree career programs that have separate applications.

- Biomedical Technologies
- Computer Networking and Telecommunications
- Computer Science/Computer Programming
- Integrative Health and Healing
- Geographical Information Systems
- Nursing (RN & LPN-RN Mobility)
- Physical Therapist Assistant

Separate application materials are required for the following students:

- International Students
- Post-Secondary Enrollment Option (PSEO) Students

*Anoka-Ramsey Community College is asking you to provide information that includes private and/or confidential information under state and federal law. The college is requesting this in order to process your application. You are not legally required to provide the information we are requesting; we may be unable to effectively process your application if you do not. Unless you consent to further release of private information, access to this information will be limited to school officials, including faculty who have legitimate educational interests in the information. Under certain circumstances, federal and state laws authorize release of private information without your consent:

- To another educational agency or institution, where a student is enrolled and/or receiving services, while also enrolled or receiving services at ARCC
- To federal, state or local officials for purposes of program compliance, audit or evaluation
- As appropriate in connection with your application for, or receipt of, financial aid
- If the information is sought with a subpoena, court order, or otherwise permitted by other state or federal law, and
- To an organization engaged in educational research or accrediting agency

Anoka-Ramsey Community College does not discriminate on the basis of sex, race, color, national origin, gender, sexual orientation, religion, age or disability in employment or provision of services. The college provides accommodations to students with disabilities. Contact Access Services at 763.433.1350 or TTY 763.433.1450 to request this document in alternative format. Please allow at least two weeks for processing requests.

Application for Admission

Please print or type both sides and sign

Enclose \$20 non-refundable application fee or credit card information on back of application

Office Use:

Today's Date _____ Paid _____ Orientation _____ Student/Tech ID _____

Intended Start

When do you intend to begin taking courses? Fall Spring Summer Year _____

Personal Information

Print Full Legal Name _____
 Last First Middle

Name used in other educational records if different than above _____
 Last First Middle

Social Security Number * _____ / _____ / _____

*Providing your social security number is voluntary. However, providing your social security number helps ensure positive identification of your records.

Street Address (Permanent) _____

City, State, ZIP _____

County of Residence Anoka (002) Benton (005) Chisago (013) Hennepin (027) Isanti (030) Kanabec (033)
 MilleLacs (048) Morrison (049) Pine (058) Ramsey (062) Sherburne (071) Other _____

Home Phone (_____) _____ Cell Phone (_____) _____ Work Phone (_____) _____

E-mail Address _____

Educational Information

Do you have a high school diploma? Yes No If no, do you have a GED? Yes No

High School	City & State	Dates From / To	Date of Graduation or GED (If in high school, show anticipated date)
Colleges, Universities or Technical Schools Attended	City & State	Dates From / To	Degree, Certificate, or Diploma Earned

Residency Information

Are you a resident of Minnesota? Yes If yes, how long? _____ years, _____ months
 No If no, what is your state of residence? _____

Are you a U.S. citizen? Yes
 No **If no, please complete the following below**

Are you a permanent resident? Yes If yes, please check the correct status: Permanent resident alien Refugee Asylee
 No If you are not a citizen or permanent resident alien, indicate type of visa you have: _____
 (Non-immigrant international students must complete a separate application form)

Immunization Information

Minnesota Law (M.S. 135A.14) requires that all students born after 1956 be immunized against diphtheria, tetanus, measles, mumps and rubella.

You are exempt from this requirement if you are able to answer either question below with a yes:

Were you born before 1957? Yes No
Did you graduate from high school after 1996? Yes No

Unless exempt, students must provide immunization data at initial registration. Contact the Records and Registration Office for more information or to obtain an Immunization form.

Admissions Information

What is your educational intent at ARCC?

- Earn an associate (two-year) degree
- Earn an associate (two-year) degree and transfer
- Earn an occupational certificate/diploma
- Complete courses, but not a degree
(Not financial aid eligible)
- Complete courses and transfer without a degree
(Not financial aid eligible)

What is your major at ARCC? Students taking **general education** courses **without a specific major** should select the **General Education/MNTC, AA**.

- General Education/MNTC, AA (4902)
- Accounting, AS (5105)
- Administrative Management, AS (5713)
- Art, AFA (5077)
- Biological Sciences, AS (5410)
- Biomedical Technologist, AS (5100)
- Business, AS (5050)
- Business Accounting, AAS (5030)
- Business Management and Marketing, AAS (5040)
- Business Office Technology, AAS (5035)
- Community Health, AS (5270)
- Computer Networking/Telecommunications, AS (5106)
- Computer Science - Track I, AS (5108)
- Computer Science - Track II, AS (5109)
- Environmental Science, AS (5400)
- GIS-Geographic Information Systems/Cartography, AS (5110)
- Integrative Health and Healing, AS (5260)
- Music Education, AFA (5075)
- Music Industry/Business, AFA (5076)
- Music Therapy, AFA (5078)
- Music Performance, AFA (5079)
- Nursing - RN, AS (5208)
- Physical Therapist Assistant, AAS (5219)
- Pre-Engineering, AS (0900)
- Theatre AFA (5080)
- MNTC-MN Transfer Curriculum/No Degree – 40 credits (4903)
(Not a degree – Not financial aid eligible)

Demographic Information

This information will assist Anoka-Ramsey Community College in evaluating student recruitment and retention policies; it will not be used as a basis for admission. Providing the following information is voluntary.

Gender Male Female

Are you Hispanic or Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture, regardless of race)? Yes No

Race and ethnic background (select any that apply)

- American Indian or Alaska Native – A person having origins in any of the original peoples of North, Central or South America and who maintains tribal affiliation or community attachment
- Asian – A person having origins in any of the original peoples of the Far East, Southeast Asia or the Indian subcontinent
- Black or African American – A person having origins in any of the black racial groups of Africa
- Native Hawaiian or Other Pacific Islander – A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands
- White – A person having origins in any of the original peoples of Europe, the Middle East or North Africa

What is the highest level of education for your parent(s) and/or guardian(s)? Please respond for the parent(s), step-parent(s), adoptive parent(s) or guardian(s) who raised you.

Check only one box for each parent/guardian.

Parent/Guardian 1

- No high school diploma
- High school diploma
- Some college
- Two-year college degree/diploma
- Bachelor's degree or higher
- Not sure/don't know

Parent/Guardian 2

- No high school diploma
- High school diploma
- Some college
- Two-year college degree/diploma
- Bachelor's degree or higher
- Not sure/don't know

\$20.00 Application Fee - Method of Payment :

Cash , Check Enclosed (make payable to ARCC), or

(check one) Visa Master Card Discover

Card Number _____

Card Exp Date _____ MM/DD/YY

Name of Card Holder (please print) _____

Signature of Card Holder _____

Address _____

City _____ State _____ Zip _____

Card Holder Phone Number: _____

Signature Required

I certify that all information is true and complete to the best of my knowledge.

Student Signature _____

Date _____