2013-2014

Business

Associate in Science Degree

Program Requirements	30
General Education/MnTC	30
TOTAL CREDITS	**60**

Program Information:
This program is designed for possible employment at the associate degree level and for transfer to a bachelor's degree in business, marketing, or management. This AS degree will transfer to Metropolitan State University and Concordia University St Paul. It may transfer in part or in entirety to other baccalaureate institutions. For assistance in program planning, or to explore additional transfer options, students should meet with a counselor or advisor. For additional information, visit our Web site at http://www.anokaramsey.edu/.

Program Goals:
Upon completion of a business program at ARCC, students will exhibit proficiency in the following areas of business knowledge:

1. Critical Thinking: apply critical thinking skills in the identification, analysis and resolution of business problems;
2. Interpersonal Communication: exhibit interpersonal skills and professional attitudes while working with company stakeholders;
3. Verbal and Written Communication: express ideas, information, proposals and reactions clearly and professionally, in written and spoken form;
4. Technology: demonstrate the ability to utilize current business software programs and information technologies in the creation and distribution of company communications and the creation, analysis, and retrieval of data;
5. Finance: apply knowledge of financial concepts used in personal and business environments that leads to appropriate financial decisions;
6. Ethics: identify and utilize decision making that is ethical and socially responsible in the workplace;
7. Business Success: identify the major factors of competitive success utilized by domestic and global business organizations.

Developmental Courses:
Some students may need preparatory courses in the areas of English, reading, mathematics, or typing/keyboarding. Courses numbered below 1000 will not apply toward this degree.

Completion Requirements:

- A minimum of 60 semester credits in courses numbered 1000 or above.
- A minimum cumulative grade point average (GPA) of 2.0 in courses numbered 1000 or above at ARCC.
- A minimum of **20 semester credits** applied toward the degree must be taken from ARCC. This requirement may be reduced from **20 to 12 semester credits** for students transferring in at least **8 semester credits** from either another MnSCU college or the University of Minnesota.
- Completion of specific degree requirements..

Program Requirements: **30 credits**

- ☐ BUS 1101 Introduction to Business 3
- ☐ BUS 1104 Written Business Communication 3
- ☐ BUS 1112 Computer Concepts & Applications 3
- ☐ BUS 1125♦ Financial Accounting 4
- ☐ BUS 2126♦ Managerial Accounting 4
- ☐ BUS 2142 Principles of Marketing 4
- ☐ BUS 2215 Legal Environment of Business 3
- ☐ BUS 2244 Principles of Management 4
- ☐ Business Elective: Select any BUS course 2

General Education/MnTC Requirements: **30 credits**

Complete at least 30 credits in courses from the Minnesota Transfer Curriculum (MnTC), including all courses listed. You must complete at least one course in six of the ten goal areas. One course may satisfy more than one emphasis area, but the course credits may be counted only once.

- ☐ 1. **Communication**
  - ☐ ENGL 1121♦ 4
  - ☐ CMST 1110, 2215 ***OR*** 2220 3
- ☐ 2. **Critical Thinking**
  - ☐ ECON 2206 3
- ☐ 3. **Natural Science**
- ☐ 4. **Mathematical/Logical Reasoning**
  - ☐ MATH 1110♦ 3
  - ☐ MATH 1200♦ 3
- ☐ 5. **History/Social/Behavioral Sciences**
  - ☐ A. ECON 2205 3
  - ☐ B. Also select 1 course in Hist/Pols/Anth/Psyc/Soc
    PSYC 1110 is recommended
- ☐ 6. **Humanities/Fine Arts**
- ☐ 7. **Human Diversity**
- ☐ 8. **Global Perspective**
- ☐ 9. **Ethical/Civic Responsibility**
- ☐ 10. **People and the Environment**

♦ ***Course has a prerequisite. Prerequisites are listed on the course schedule and in the ARCC Catalog Course Descriptions pages.***

NOTE: The requirements of this program are subject to change without notice. Students may earn only one AA degree, regardless of emphasis. You are encouraged to contact an academic advisor, Cambridge Campus 763-433-1840 or Coon Rapids Campus 763-433-1240, for course planning assistance and information about transfer credit evaluation.

Anoka-Ramsey Community College
Cambridge • Coon Rapids